

## **2.0. Human Resources**

### **2.B. Position Descriptions**

#### **SPEECH AND LANGUAGE PATHOLOGIST**

**Policy Reference: EL-1.2**

**REPORTS TO: STUDENT SERVICES ADMINISTRATOR**

#### **KEY RESPONSIBILITIES AND DUTIES:**

1. Assess and diagnose speech and language disorders.
2. Provide direct and indirect service to referred students in the areas of speech and language development.
3. Develop Individualized Communication Programs for children.
4. Consult with school staff, administration, and parents.
5. Maintain clinical documentation and initiate appropriate referrals to other professionals (Ear, Nose, and Throat Specialists, Audiologists, etc.)
6. Collaborate in the planning of the learning environment of children.
7. Participate in team meetings and planning with regard to individualized programming, if required.
8. Monitor and evaluate the effectiveness of the treatments prescribed and provide ongoing support and consultation to personnel, parents, and other community professionals.
9. Provide training, resources, and supervision to Educational Assistants who are involved in direct therapy.
10. Present and/or participate in Professional Development for school personnel, parents, and professionals.
11. Prepare letters of support for funding from outside agencies (Children's Special Services, Kinsmen, etc.).
12. Disseminate professional information to school personnel, parents, public and other community agencies.
13. Be familiar with and adhere to relevant Board Policy, regulations, procedures, and practices.